



Established 1894

Angmering Parish Council
The Corner House
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**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF THE
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,
ANGMERING VILLAGE HALL
WEDNESDAY 7 AUGUST 2024 AT 14:00 PM**

Agenda

- 1. ELECTON OF THE CHAIRMAN**
To elect the Chairman of the Governance and Oversight Committee for the coming Council Year.
- 2. ELECTION OF THE VICE CHAIRMAN**
To elect the Vice Chairman of the Governance and Oversight Committee for the coming Council Year.
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 5. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Wednesday 1 May 2024**
- 6. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.
Please note these meetings are being recorded for the purpose of minute writing.
After the minutes have been written and approved the recording is destroyed.
- 7. CLERK'S REPORT & ACTION LIST**
To receive a report from the clerk on matters affecting the committee, not included on this agenda.
- 8. HEALTH AND SAFETY**
To report any health and safety issues/concerns/work that has been done.

9. **GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**
To discuss possible risks to the council and suggest updates.
10. **MONTHLY DUTIES**
To discuss the previous 3 months duties and the coming 3 months duties
11. **INVESTMENT UPDATE**
Update on how APC investments are performing and update on fee process.
12. **FREEDOM OF INFORMATION POLICY 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in August 2024
13. **IT POLICY 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in August 2024
14. **DOCUMENT RETENTION PLAN 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in August 2024
15. **COMMUNITY ENGAGEMENT POLICY 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in August 2024
16. **INVESTMENT POLICY 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in August 2024
17. **DATE OF NEXT MEETING**
The date of the next meeting is **WEDNESDAY 6 NOVEMBER 2024** at King Suite, Angmering Village Hall.


Katje Herr – Clerk to the Council

Date.....01/08/24.....