



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124

E-mail: admin@angmering-pc.gov.uk

Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 13 JANUARY 2025 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Sylvia Verrinder, Alison Reigate (Vice Chair), Alan Evans, Carey Bennett and Paul Bicknell

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart, ADC Cllr. Andy Cooper and 4 members for the public

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	24/158	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. John Oldfield, Norma Harris, Matthew Want, David Marsh and Nikki Hamilton-Street	
2	24/159	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	24/160	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 9 December 2024 were agreed by all and signed by the Chair.	
4	24/161	PUBLIC CONSULTATION One member of the public wanted to raise his concerns over the speed traffic was now travelling along the A259. He felt vehicles were not adhering to the 50mph speed limit and along with the increase in traffic it was making it increasingly difficult to cross the road safely especially at crossing points where there were no traffic lights, examples were given. Noise issues were now being experienced due to the amount of vehicles travelling at excessive speed. A discussion took place with the member of the public suggesting a lower speed limit of 40mph and more appropriate signage, he also asked what, if anything, was/could be done.	

The Vice Chair mentioned the work that was being looked into re the railway crossing points between East Preston and Angmering and the Clerk commented that the police do not like putting in cameras due to costs etc. Cllr. Urquhart talked about the issues with speed cameras and the Safer Roads Partnership which sadly the police had pulled out of but hoped it would start again in some form.

The member of the public was encouraged to keep reporting these issues to Operation Crackdown as the more times a report was submitted the chances for something being done improved.

5 24/162 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

The Clerk asked if there were any questions regarding her report, none were asked.

She then went on to advise the committee that herself, the Office Manager and the Chair would be attending the upcoming meeting (with Rustington Parish Council) regarding the Zachary Merton and will report back.

The Parish Office is still closed due to water damage and would have to remain so for at least another month. When more is known an update will be given.

Cllr. Bicknell asked about item 4 on the Clerks report regarding TROs however there was no further update to be given and recycling was touched on re where to recycle items now the office was not open – items should now be taken to Angmering Community Centre.

6 24/163 CHAIR'S REPORT

The Vice Chair introduced the Chairs report in her absence and asked if there were any questions, none were asked.

7 24/164 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart started by wishing everyone a happy New year and then talked through her report:

- I've picked up the rumors about the no.9 bus. I requested an update from WSCC as to whether they were aware of any plans to change the timetable of no9 for Angmering and their response was that there are no plans that they are aware of.
- The gritters have been busy during these cold periods. Pls encourage residents to report any potholes.
- Your 'Waste Wednesday' idea is a great one, just to let you know the West Sussex Recycles newsletter & Facebook page has lots of information on it.
- Our 25/26 Draft budget is about to be published. It is a balanced budget that considers increased demand for Adults & Children's social care, the impact of increases to National Living Wage and employers NI, no cuts to services and increased spending on highways. The proposal is for a 4.99% council tax rise.

- Devolution – it doesn't affect town and parish councils, if anything, it may give them more responsibility in certain circumstances.

Cllr Urquhart also mentioned the 20mph speed limit in Dappers Lane and that this was being relooked at, and it could result in all of Dappers Lane becoming 20mph. An update will be given when more is known.

8 24/165 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper also wished everyone a happy New Year and gave a short report which included that SWEP (SWEP is a temporary response to a heightened risk) was still in place due to the current cold weather. That it had been agreed by ADC that Section 106 monies can be used for social housing although not all were in full agreement and that ADC have to find £18 million to put towards sea defenses, this is ongoing and nothing has yet been decided.

Cllr, Cooper also said he was looking into the funding for footpaths at Swallows Gate and stressed again that continuous reporting to Operation Crackdown was the only way to get things looked into.

Cllr. Evans asked about the newly proposed recycling bins and what would happen to the old ones. The answer was unknown, and a short discussion took place.

No further questions were asked and both Cllr. Cooper and Cllr. Urquhart left the meeting at 20:01.

9 24/166 NEIGHBOURHOOD PLAN

The Vice Chair advised that there were no updates.

10 24/167 2025/2026 PRECEPT APPROVAL

The Clerk talked through the supporting paper for **Items 10 and 11**. A short discussion then took place and the following was agreed:

RESOLUTION: Cllr. Bicknell **PROPOSED** to approve the 0% raise in precept and keep it at £107.87 per Band D property for 2025/2026. Cllr. Evans **SECONDED** and **ALL AGREED**.

11 24/168 2025/2026 BUDGET APPROVAL

After discussion the following was agreed:

RESOLUTION: Cllr. Bicknell **PROPOSED** the budget for 2025/2026 subject to any changes that will be reported to the council before the start of the 2025/2026 financial year was approved. Cllr. Evans **SECONDED** and **ALL AGREED**.

12 24/169 APC CHARITY OF THE YEAR 2025/2026

The Vice Chair read out the list of charities that had been put forward for consideration. Each charity was discussed with reasons for and against given. All councillors felt that all charities were worthy of being charity of the year but agreed only one could be chosen. Therefore the following was agreed:

RESOLUTION: Cllr. Verrinder **PROPOSED** that WADARS should be chosen as APCs Chairty of the Yeat 2025/2026. Cllr. Evans **SECONDED** and **ALL AGREED**.

13 24/170 COMMUNICATIONS AUDIT

The supporting paper was presented and the reason given as to why this had come about which was feedback from the recent community survey. The Clerk gave the background to the communications expert and why she felt this would be a good option to explore so APC can look to improve communications with Angmering residents. It was also explained that an initial meeting would take place with the communication expert, the Clerk, the Office Manager and the Chair to explore ways forward to achieve better communication. A lively discussion then took place with various questions being asked but ended with all agreeing undertaking this audit would be a good starting point – therefore the following was agreed:

RESOLUTION: Cllr. Evans **PROPOSED** that APC should instruct a Communications Expert to carry out an audit on our current processes and suggest improvements. Cllr. Bennett **SECONDED** and **ALL AGREED**.

14 24/171 COMMUNITY GRANT APPLICATIONS

The 2024/2025 budget for Community Grants is £5,000. Eight grants have been awarded so far this year, leaving an available budget of £2,665.00.

No grant requests were received this month.

A request was made to all councillors to encourage applications, especially from those that have not previously applied, to come forward.

15 24/172 2024/2025 FINANCIAL REPORT

The reports were presented, no questions were asked. Cllr. Verrinder signed the reconciliations for December 2024.

16 24/173 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

None.

Cllr. Verrinder commented that herself and Cllr. Bennett would be attending an upcoming SDNP meeting and will report back.

17 24/174 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – None.

CLEW Committee – None.

Governance & Oversight Committee – None.

18 24/175 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 10 February 2025** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.28.

.....
Chairman

Date.....

DRAFT



Planning & Infrastructure Committee Chairs Report 4th February 2025

1 - Future Dates of Authority Planning Committees

Planning Applications and other Matters that could affect Angmering.

Members are requested to view the following agendas, planning matters and websites, then make comment at the Angmering P&I Committee Meeting.

Authority & Committee		Next Date 2025	Comment
ADC	Planning	19 th February	Awaiting Agenda
ADC	Planning Policy	18 th March	Awaiting Agenda
SDNP	Planning	13 th February	Awaiting Agenda
WSCC	Planning & Rights of Way	4 th March	Awaiting Agenda
WSCC	Community, Highways & Environment Scrutiny	3 rd March	Awaiting Agenda.

Applications - Part Approved:

- a) A/215/24/DOC Approval of details reserved by condition imposed under reference A/11/23/PL relating to condition number 3 - contamination. BMW House, Chandlers Garage Ltd Water Lane. Parts 1 and 2 of the condition were previously discharged under A/251/23/DOC. This approval secures discharge of parts 3 and 4 of the condition. Remediation of the site shall be undertaken in accordance with the approved document 'Remediation Method Statement, Water Lane, November 2024, V2'. Approval of parts 1-4 facilitates development to commence on site (subject to approval of all other pre-commencement conditions attached to the permission).
Full discharge of the condition can be achieved on receipt of a Verification Report. This is required to be approved in writing by the Authority prior to occupation of the dwellings.
Applications - Planning Permission not Required:
- b) A/214/24/CLP Lawful development certificate for a proposed single storey side/rear extension. 51 East Drive Ham Manor.

2 - Angmering Flood Alleviation Scheme – Phase 1

- a) Update information has been received from WSCC regarding Phase 1 of the Angmering Flood Alleviation Scheme.
"We should within the next few days have a signed 'development agreement' with Barratt David Wilson Homes (BDW). It has taken almost a year to get to this point with BDW. WSCC have appointed 'Newtimber Land Management' to carry out Stage 1 of the environmental mitigation works. This work will start before the end of January, thus keeping our planning permission extant. Our Flood Risk Activity Permit (FRAP), that has been agreed with the EA, has several constraints that mean we can't start work on the main weir wall until the end of July. We have recently met with our contractor for this work, and we are planning to start the main construction work in early August 2025. We will shortly be issuing a letter to the residents of the BDW development regarding the proposed works and it's phasing. We will ensure that you receive a copy too."
- b) Since the above information was received there has been a further development with BDW who have, at the last minute refused to sign the Agreement due to a legal matter that is outside the control of WSCC and is unrelated to the Scheme, instead it is concerning the provision of affordable housing on a site in Rustington that Arun District Council are actively working with BDW to resolve. A further unrelated issue raised by BDW to WSCC on the same site in Angmering was resolved by Arun DC over the summer. This is disappointing as all the required consents and contractors are in place to commence but we are now in a position where we have had to stand the contractors down and will need to **resubmit the planning application** due its imminent expiry and continue negotiations to gain access. WSCC will keep us informed as matters progress.

3 - Parking outside Shops - Traffic Regulation Order application 3817023

Information received since the last P&I meeting from The Traffic Engineer at WSCC Highways.

I can confirm that the TRO application passed the TRO Moderation successfully and I have now progressed to receiving a quote for the scheme. As discussed on site, we were looking at including an additional (enforceable) Disabled Bay at the north-eastern end of the parking bays, but when I measured this out on site this wasn't possible due to site constraints and road

widths. To confirm, I measured the site to extend the existing restriction 'Waiting limited to 1hr – no return within 2hrs 09:00am – 17:00pm Mon-Sat' removing the unrestricted 'Parking places at any time'. There are currently 30m approx. of parking spaces free from restriction, and this will extend the existing 22m approx. controlled parking section. Once the quote for works and the subsequent support from Sussex Police/Arun District Council is received, we can progress with the legal documents for Public Consultation.

4 - New Bus Shelter

You were all advised that a new bus shelter was to be installed (paid for by APC) on Roundstone Lane, close to Verbena Drive on 24th January 2025. This has now been installed and will be added to the Parish Asset Register. Cleaning and maintenance of the shelter will be the responsibility of the Parish Office. Councillors are asked to view the condition of the existing shelters within the Parish together with any bus stops that require a shelter, then let the office know.

5 - Farming Inheritance Tax

Angmering could be effected by this proposed tax with the possible closure of, or major changes to, the farms around and in the entire Parish. At the WSCC Full Council meeting on 13th December 2024 a motion was passed that this should not happen, and that a letter be sent to the Secretary of State. You have all been sent a copy of the letter to the Government from the Leader of the West Sussex County Council expressing his and the Councils views on this proposal and laying out the reasons why.

6 - SDNP – Briefing on the “Partnership Management Plan and Local Plan Review” – Regulation 18

As previously said, I would attend this briefing on 22nd January 2025. A report of this briefing has been sent to you all for comments and questions. You are reminded that APC is subject to the policies of both the SDNP Local Plan and the ADC Local Plan, both of which are undergoing review and will possibly go to examination sometime in 2026. The review of the Angmering Neighbourhood Plan cannot begin until both have passed examination. A Regulation 18 under the name of “Direction of Travel” was held during 2024 at ADC, therefore an update on the progress and timeline of the work being/to be done on the ADC Local Plan review is requested.

7 - WSCC Planning & Rights of Way Committee Meeting

The agenda for this committee meeting on the 4th February 2025 has been published and there is nothing to report that affects Angmering.

Sylvia G M Verrinder

Councillor Sylvia Verrinder TD

Chair: Planning & Infrastructure Committee

Angmering Parish Council.

Angmering Parish Council
The Corner House
The Square
Angmering
West Sussex
BN16 4EA

Please ask for: Kathryn Welch
Email: kathryn.welch@arun.gov.uk
Your Ref:

21st January 2025

PiNS Reference: APP/C3810/C/24/3349316
Original Reference: A/57/24/DOC

Dear Sir / Madam,

Town and Country Planning Act 1990

Description: Approval Of Details Reserved By Condition Imposed Under Reference A/64/21/PI Relating To Conditions 28 - Surface Water Drainage Scheme And 29 - Maintenance And Management Of Surface Water Drainage Scheme.

Location: Shrublands Roundstone Lane Angmering BN16 4AT

I refer to my previous letter regarding the above appeal.

An **Informal Hearing** is to be held into the appeal at **Council Chambers, Arun Civic Centre, 1 Maltravers Rd, Littlehampton BN17 5LF** on **18th March 2025** at **10:00hrs** for **1day(s)**, by an inspector appointed by the Department for Levelling Up, Housing and Communities.

As a person with an interest in the matter under appeal, either as an owner or occupier of a property in the vicinity or otherwise, you may attend the Informal Hearing and at the Inspector's discretion, express views on the matter under appeal, either in person or by a representative attending on your behalf. If one of the main parties is unwell and unable to attend in person, this Informal Hearing will be totally virtual. Please e-mail Caroline Pattenden caroline.pattenden@arun.gov.uk if you would wish to attend virtually via Microsoft Teams if this cannot go ahead in person by 18th February 2025 as preparation has to be put in place to set this up in advance.

Please note that people with disabilities who may be concerned about facilities at the venue are advised to contact the council to confirm that provisions are in place.

Documents relating to the appeal may be inspected on the Council's website

<https://www.arun.gov.uk/planning-appeals>

Enquires relating to the appeal should be addressed to the Group head of Planning at this office.

The Planning Inspectorate will publish a copy of the appeal decision on the Planning Portal website at: <https://acp.planninginspectorate.gov.uk>

Please do not hesitate to contact the case officer on the above details if you have any questions or queries.

Yours sincerely



Neil Crowther
Group Head of Planning