



Established 1894

Angmering Parish Council
The Corner House
The Square
Angmering
West Sussex. BN16 4EA

Telephone/Answerphone: 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmering-pc.gov.uk

**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF THE
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,
ANGMERING VILLAGE HALL
WEDNESDAY 2 AUGUST 2023 AT 2PM**

Agenda

- 1. ELECTON OF THE CHAIRMAN**
To elect the Chairman of the Governance and Oversight Committee for the coming Council Year.
- 2. ELECTION OF THE VICE CHAIRMAN**
To elect the Vice Chairman of the Governance and Oversight Committee for the coming Council Year.
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 5. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Wednesday 3 May 2023**
- 6. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

If you are planning to attend the meeting, please advise Angmering Parish Council as soon as possible as numbers need to be controlled to allow for social distancing and you may be denied entry due to maximum capacity being reached.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.

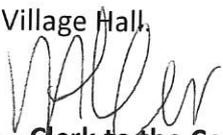
- 7. CLERK'S REPORT & ACTION LIST**

To receive a report from the clerk on matters affecting the committee, not included on this agenda.

8. **HEALTH AND SAFETY**
To report any health and safety issues/concerns/work that has been done.
9. **GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**
To discuss possible risks to the council and suggest updates.
10. **MONTHLY DUTIES**
To discuss the previous 3 months duties and the coming 3 months duties
11. **INVESTMENT UPDATE**
To update the committee on the current status of investments made.
12. **SCHEME OF DELEGATION 2023 - NEW**
To discuss, with a view to adopting, the Scheme of Delegation for 2023
13. **COMMUNITY ENGAGEMENT POLICY 2023 - NEW**
To discuss, with a view to adopting, the Community Engagement Policy for 2023
14. **INVESTMENT POLICY 2023**
To review the updates to the Investment Policy
15. **INFORMATION SECURITY INCIDENT POLICY 2023**
To review the updates to the Information Security Incident Policy
16. **INTERNAL PROCUREMENT PROCESS – CHECK UP**
To confirm the procedure is working and to discuss any issues.
17. **LOCAL COUNCIL AWARD SCHEME – QUALITY AWARD**
To confirm that councillors would like to apply for the next award in the scheme.
18. **COUNCILLOR RECRUITMENT**
Cllr. Nikki Hamilton-Street to talk through her paper.
19. **COUNCIL PRIORITIES AND OWNERSHIP – ANNUAL PLAN**
How to ensure ownership and progression of items on the annual plan.

DATE OF NEXT MEETING

The date of the next meeting is **WEDNESDAY 1 NOVEMBER 2023** at King Suite, Angmering Village Hall.


Katie Herr – Clerk to the Council

Date 27/07/23